**Banning Lewis Ranch Academy Drop off Procedures**

Our number one priority is the safety of all students, staff and family members.

The following are your options when dropping off students on the East side of the school:

* Park on the East side of Cottonwood Tree Dr. facing North and follow all posted signage. (No left turn, etc.)
* Park on the West side of Cottonwood Tree Dr. facing South and follow all posted signage.
* Park in the parking lot, if you wish to walk your child in or if they cannot exit the car on their own in the “kiss-and-go lane”.
* Use the “kiss-and-go lane” in front of the school to drop students off on the curb side of the car only.

-Students may not exit the vehicle on the driver side.

-Parents must stay in the car as students exit.

-We will have helpers at the curb to help students out.

-Students may not be walked in, leaving the car at the curb.

-The emergency red curb must be kept clear at all times.

-Proceed directly forward without backing up at any time.

-Student drop off at curb only, no double parking.

**Thank you from your traffic safety team.**